

The Illinois Association of School Boards and the
Illinois Association of School Administrators *present*

Professional Advancement Seminar: Seeking the Superintendency

This is an intensive one-day seminar designed to assist persons seeking employment as a superintendent. This seminar will describe the Illinois Association of School Boards' Superintendency Search process in detail. Presentations and written materials will assist participants in evaluating and improving their opportunities for professional advancement. This announcement is being distributed by the Illinois Association of School Boards for your professional information.

WHEN AND WHERE

These seminars are open to those seeking the superintendency and current superintendents.

Tuesday,
September 16, 2008

IASB Springfield Office
2921 Baker Drive
Springfield, Illinois

Thursday,
September 18, 2008

IASB Lombard Office
1 East 22nd Street
Suite 520
Lombard, Illinois

This seminar, limited to current superintendents only, is scheduled for:

Wednesday, January 14, 2009

IASB Springfield Office

Registration for these seminars will begin at 9:00 a.m. with the seminar from 9:30 a.m. – 3:00 p.m.

Questions about these seminars? Call 217/528-9688 or 630/629-3776 ext. 1118 or 1217

REGISTRATION

Tuition is \$80.00 per person which includes: printed materials, rolls, coffee and lunch. Lodging is not included.

Registration will be accepted in the order received, as space is limited. **Registration is requested 2 working days prior to the seminars.** Cancellations will not be accepted after that time.

Confirmations will be sent one week prior to the seminar.

WHO SHOULD ATTEND

This seminar will be of particular value to central office administrators, principals, educators who are interested in professional advancement and superintendents.

TOPICS TO BE COVERED

- The Search Process
 - Board
 - Consultants
- Vacancies
 - Where are they?
 - How do you find out?
 - Projections
 - Brochures
- Job Strategies and Ethics
- The Portfolio
 - Letter of application
 - Resume
 - Philosophy
 - Statement of accomplishments
 - Transcripts
 - References
 - Placement papers
- Interview Process and perspective from new superintendent
- Contract Process
 - Assessing the offer
 - Review of the employment contract

PRESENTERS

Donna Johnson, Director of Executive Searches, IASB

Douglas Blair, Senior Director, Executive Searches, IASB

Brent Clark, Executive Director, IASA

Tom Leahy, Consultant, Executive Searches, IASB

Dawn Miller, Consultant, Executive Searches, IASB

Please share this brochure with a person whom you think might be interested.

The Illinois Association of School Boards and the
Illinois Association of School Administrators *announce*

*32nd Annual
One-Day
Professional
Advancement
Seminar*

*Seeking
the
Superintendency*

Tuesday, September 16, 2008
IASB Springfield Office

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For Current Superintendents Only
Wednesday, January 14, 2009
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PROFESSIONAL ADVANCEMENT SEMINARS: SEEKING THE SUPERINTENDENCY

Please indicate which seminar you wish to attend:

- Tuesday, September 16, 2008, IASB Springfield Office (PAS8)
 Thursday, September 18, 2008, IASB Lombard Office (PAL8)

SEMINAR LIMITED TO CURRENT SUPERINTENDENTS ONLY

- Wednesday, January 14, 2009, IASB Springfield Office (9PAE)

Name & Position: _____

School District Name & No.: _____

Address: _____

City/State/Zip: _____

Telephone: _____ County: _____

Payment method: Check enclosed Credit Card (Visa or MasterCard)

Credit Card information if applicable:

Please charge to my Visa MasterCard

Credit Card No.: _____ **Expiration Date:** _____ **Card Security No.:** _____

Signature: _____

MAIL OR FAX YOUR REGISTRATION TO: Illinois Association of School Boards, 2921 Baker Drive, Springfield, Illinois 62703; FAX: 217/528-2831, or register online at www.iasb.com.

7/08-2050-218



2921 Baker Drive
Springfield, Illinois 62703-5929

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